



Thursday 23rd April, 2020

Placement of students commencing Year 10 in 2021

Dear families,

As your child is now in their final year of learning at Truganina College, it is time to decide where they will continue their senior secondary schooling.

Enrolling your child, or children, in Year 10 is an important choice. The Department's [findmyschool](https://www.findmyschool.vic.gov.au) website allows you to locate your designated neighbourhood government school based on your permanent residential address. The website is the official and most up to date source of information on school zone maps.

Your child has a right to enrol in their designated neighbourhood school; this right is set out in the [Education and Training Reform Act 2006](https://www.education.vic.gov.au/education/act/education-and-training-reform-act-2006). Your designated neighbourhood school is determined on the basis of your permanent residential address. Applications to schools other than your designated neighbourhood school are considered subject to the school having available spaces, as outlined in the Department's Placement Policy.

What you need to do

1. Read the Department's Placement Policy including the priority order of placement at: www.education.vic.gov.au/school/principals/spag/participation/Pages/placement.aspx
2. Locate your designated neighbourhood school or preferred secondary schools using www.findmyschool.vic.gov.au
3. Complete the *Application for Year 10 Placement 2021* form and return to Truganina College by **Friday 29th May 2020**.

Due to the impact of the corona virus (Covid-19), the Department of Education have extended the return of the placement forms to **Friday 29th May, 2020**. These forms still need to be returned to Truganina College. This can be done by:

- Returning the *Application for Year 10 Placement 2021 form* to the mailbox located at the front of the college on Clearwood Drive.
- Returning the *Application for Year 10 Placement 2021 form* via Australia post to: 55 Clearwood drive, Truganina, 3030.
- Returning the *Application for Year 10 Placement 2021 form* via email to: truganina.p9.co@edumail.vic.gov.au

*Please note if you are returning the *Application for Year 10 Placement 2021 form* via email, but unable to sign the form, that you should clearly indicate in your return email that you authorize the placement form without a signature

Year 10 placements are determined by secondary schools and Truganina College will notify you of your child's Year 10 placement offer for 2021 on **Wednesday 19th August 2020**. If, at any stage, any of your details on your child's *Application for Year 10 Placement 2021* form change, you are requested to notify Truganina College immediately.

We wish your child well in their transition to Year 10 and trust that senior secondary schooling will be a richly rewarding experience.

If you have any questions regarding your child's transition please contact Transitions and Pathways Leader, Andrew Maki at Truganina College on **03 9368 9800** or via email: truganina.p9.co@edumail.vic.gov.au

Kind Regards,

Jenny Crowle

Jenny Crowle
Principal

Andrew Maki
Learning Specialist- Transitions and Pathway