



Yard Duty and Supervision policy

Truganina College – Parents and Students

Truganina College understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All classroom teachers participate in Truganina College's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School supervision is completed before school at 8:35am. After school supervision is completed until 3:15pm, staff supervise exit points. Students on school grounds outside these times will **not** be supervised (unless they attending a before or after school care program or supervised extracurricular activity).

Families are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Truganina College has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Truganina College Camps and Excursions Policy.
- Truganina College First Aid Policy.
- Truganina College Personal Property Policy.

School staff, parents and students are encouraged to speak to our Principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

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Owner: B. Robertson [AUTHOR]	Approved by: C. Pugh [APPROVER]	Review date: February 2023	Version 1.0	Page 1 of 1