

November, 2025

Dear parent/guardian,

Truganina College is looking forward to another great year of teaching and learning and would like to advise you of *Truganina College's* financial contributions for 2025.

Truganina College School Council invites you to pay voluntary curriculum contributions to help our school provide the best education for our students.

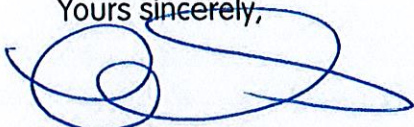
The curriculum contributions for 2025 are \$285.00 for students in Foundation to Year 6 and \$300.00 for students in Year 7 to 9.

Please login to Compass to pay for the curriculum contributions.

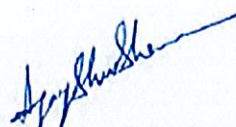
Schools provide students with free instruction to fulfil the standard Victorian curriculum. The ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Your ongoing financial support allows us to enhance student opportunities, growth, and school facilities. We are able to offer a wider selection of elective subjects and co-curricular activities, on site IT technicians, improve contemporary learning areas such as our all-inclusive library, and the upgrades of the facilities at Truganina College, including our recent construction and continuation of the grounds works around the college.

Yours sincerely,



Amanda Williams  
Principal



Dr. Ajay Shiv Sharma  
School Council President



<b>Year 8 Curriculum Contributions</b> items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
Year 8 Stationery	\$72.00
Student Planner	\$10.00
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Science Equipment</li> <li>• Sporting Equipment</li> </ul>	\$118.00
Online Subscriptions <ul style="list-style-type: none"> <li>• Mathletics</li> </ul>	\$20.00
ICT devices – provision of devices from the shared classroom sets	\$60.00
Printing and photocopying of worksheets and learning materials	\$20.00
<b>Total Curriculum Contributions</b>	<b>\$300.00</b>

<b>Tax deductible contributions</b>	<b>Amount</b>
Building Fund - A tax-deductible contribution. This contribution will support renovations, upgrades, and maintenance of school infrastructure and allow us to continuation of shade sails around the college.	\$50.00
Library Fund -. A tax-deductible contribution. This contribution will support our school library	\$50.00

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Paperchase for your child to individually own and use.

Item Code	Description	U/M	Qty 2025
4052620	STAEDTLER 526 C20 SCHOOL ERASER LARGE	EACH	2
4121587	PICTOR ESSENTIALS 170MM BLACK SCHOOL SCISSORS	EACH	1
4053157	STAEDTLER 2 HOLE SCHOOL PENCIL SHARPENER WITH BARREL	EACH	2
7033178	PAPERMATE PEN INK JOY 100 BALLPOINT MED RED	EACH	8
7096657	PAPERMATE PEN INK JOY 100 BALLPOINT MED BLACK	EACH	8
7096658	PAPERMATE PEN INK JOY 100 BALLPOINT MED BLUE	EACH	8
7071792	RULER 30cm METRIC CLEAR	EACH	2
7007061	STAEDTLER PENCIL TRADITION HB	EACH	4
4001526	PICTOR OXFORD HEAVY DUTY DOUBLE ZIP PENCIL CASE 350 X 180 MM ASSORTED	EACH	1
7057426	STAEDTLER 920 GLUE STICK 35G	EACH	2
7071680	INITV HIGHLIGHTER CHISEL YELLOW	EACH	1
7071682	INITV HIGHLIGHTER CHISEL GREEN	EACH	1
4000178	PICTOR PREMIUM BINDER BOOK A4 RULED 8MM + MARGIN 96PGS COMET	EACH	15
4000161	PICTOR PREMIUM GRAPH BOOK A4 10MM 96 PAGE NEPTUNE	EACH	4
7108391	FABER CASTELL TEXTA FIBRE TIP ASSORTED	PK20	1
7047796	STAEDTLER PENCIL NORIS 185 C12 ASSORTED	BX12	1
4371554	GEOMMY MATHS GEOMETRY SET	EACH	1
7096787	INITV NOTE CUBE 76x76mm FLURO ASSORTED	PACK	1
7055421	VISUAL ART DIARY WITH INSERT COVER SINGLE SPIRAL A4 BLACK	EACH	1
7045345	SAFETY GLASSES CLEAR LENS COLOUR AND COATING	EACH	1

### Extra-Curricular Items and Activities – provided on a user-pays basis

Truganina College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	Amount
Excursions/Incursions on a user-pay system	<i>As required</i>

### Financial Support for Families

Truganina College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Helen Salmond – Business Manager or Alyssa Tobin, Finance Manager on 9368 9800 or email: [Truganina.p9.co@education.vic.gov.au](mailto:Truganina.p9.co@education.vic.gov.au)

Category	Totals
Curriculum Contributions	\$300.00

## Payment methods

2025 Curriculum Contributions can be paid via:

- Credit Card
- Centrepay
- Payment Plan
- BPAY
- Cheque

Please note that payment plans are available for all families via Credit Card

## Refund/ Credit Policy

- All Camps, Excursions and Incursions are fully self-funded and are therefore on a user-pays basis.
- On site activities, incursions and excursions at the College will not be refunded or credited in the case of absence or withdrawal.
- Camps – In the case of illness or withdrawal there maybe chance of a partial credit where a camp provider is willing to refund the camp cost for your child. A written statement from a parent is necessary with a bona fide excuse. A request of a supporting medical certificate will be required.
- Tax Deductible Donations are unable to be refunded once an office tax-deductible receipt has been issued.

To discuss further please contact Helen Salmond or Jenny Phraphone on email [truganina.p9.co@education.vic.gov.au](mailto:truganina.p9.co@education.vic.gov.au) or phone 9368 9800

For further information on the Department's Parent Payment Policy please see a one-page overview attached.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.