

School Council Minutes

Date of Meeting	19 th February 2018	Venue: Staff Room	Time: 6.00pm
Attendees:	Jenny Crowle, Steven Trotter, Sahar Amjad, Nicole O'Brien, Helene Refuerzo, Marilyn Jefferies, Doreen Narayan, Helen Salmond, Sarah Dalton		
Visitor	Angela Field		
Apologies:	Justine Ryan, Clare Najdovski, Jagruti Dave		

1.0 Newsletter item – Marilyn Jefferies

2.0 Minutes of Previous Meeting

Motion to confirm the minutes of the last School Council meeting.

Motion: That the minutes of the School Council Meeting held in November 2017 be confirmed as an accurate record of this meeting.

Moved: Nicole O'Brien
Seconded: Doreen Narayan

3.0 Business arising from the Minutes

Spanish Trip update – Helene

10 families attended the information session in December and were given information packs. Week 1, 2018 we received 4 applications. A panel will look at the applications along with Alex De Leon. We would like a School Council member to be part of the panel. As this trip is in conjunction with Wyndham Central, there is a minimal number and an extensive selection process. Explicit explanation will be given to parents. There will be one staff member from Truganina College. At this stage, we have received applications from 2 year 8 and 2 year 9 students.

Motion: That School Council endorse the Spanish Trip to proceed in Term 3 2018 and a panel be formed to select the participants.

Moved: Marilyn Jefferies
Seconded: Doreen Narayan

4.0 Correspondence – as tabled

5.0 Reports:

5.1 Resources November, December, January –As tabled

5.2 Principals Report – As tabled

Motion: That minutes of the Reports for November, December and January be confirmed and accepted

Moved: Nicole O'Brien
Seconded: Saha Amjad

6.0 General Business

6.1 School Council Timeline- Monday nights. Helen to email to School Council Members and will be put on the website.

6.2 School Council Induction Policy was handed out

Motion: School Council endorses the 2018 School Council Induction Policy and Standing Orders.

Moved: Doreen Narayan
Seconded: Saha Amjad

6.3 Annual Implementation Plan presented- Nicole O'Brien

Motion: The Annual Implementation Plan is endorsed.

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Moved: Marilyn Jefferies

Seconded: Saha Amjad

- 6.4** Advisory Items
Code of Conduct will be reviewed at the March meeting – will be sent out prior to March meeting.

Financial Policies were reviewed on 16th October 2017 School Council Meeting.

- 6.5** School Council Elections
We have two School Council and one DET vacancies with their current term finishing in March 2018.

The election process will commence on 20th February with Notice of Election and calling for nominations.

Meeting Closed @ 6.55pm